

FORM FOR ASSIGNING A NEW CODE FOR PARTNER

Date:

Attention:

Dear Partner,

In order to set up your company as a qualified vendor of SSTS, we would appreciate your cooperation by providing the following company details. Please E-mail completed form to vandana.rohal@ssteleservices.com

General Details:

Manufacturer/Distributor (circle/underline)

Organization's name : _____
Contact Person : _____
Address with : _____
Postal Code : _____
Country : _____
Landline Phone No. : _____
Mobile No. : _____
Fax No. : _____
E-mail Address : _____
VAT Registration No. : _____
CST Registration No. : _____
C.Excise Registration No. : _____
Collectorate : _____
Division : _____
ECC No. : _____
Range : _____
Service Tax Reg. No. : _____
TAN No. : _____
Permanent A/c No. : _____
Company Reg. No. : _____
Date of Incorporation : _____
Provident Fund No. : _____
ESI Registration No. : _____
Invoice currency : _____

Type of Organization : Company (Public Ltd/Pvt Ltd) / Partnership Firm / Proprietorship.

Two Telephone no. with name For References : _____

Credit Term : As per Agreement

Bank Details:

Bank's Name : _____
Address : _____
Country : _____
Branch No. : _____
Account No. : _____
IFSC Code : _____
Swift No. : _____ IBAN: _____

I further certify that the information given above is true and correct based on the books of account, documents and available records.

Sign & Stamp

Note: Please provide the below mentioned Self Attested documents with the Registration form and documents should be in sequence

1. In Case of company, copy of Memorandum of Articles with the certificate of incorporation.
2. List of Directors with Name Address, Pan and DIN Number in case of Pvt Ltd /Ltd. Company

Name	DIN No.	PAN No.	Father's Name	Address

3. Partnership Deed in case of Partnership Firm
4. One photograph of each Director/Partner/Proprietor.
5. Address Proof & ID Proof of Partners/ Proprietor
6. Photo copy of PAN Card of Company / Firm and in case of Proprietorship required Pan copy of Proprietor
7. Copy of ST - 2
8. Copy of VAT/CST registration certificate.
9. Copy of PF registration Certificate.
10. Copy of ESIC registration certificate.
11. Copy of PF Challan for current two month
12. Copy of ESI Challan for current two months.
13. Copy of Professional tax registration certificate if applicable
14. Copy of Professional Tax Challan for current two months.
15. Copy of Central Excise registration certificate
16. Copy of Bank Statement with original cancelled Cheque.
17. Two references are mandatory for Proprietor Ship firm & Partnership firm.

S. NO.	NAME	RELATIONSHIP	MOBILE NO.

18. Copy of TAN Registration certificate from NSDL